



Key information

- Parents must ensure that their children are not showing any symptoms related to COVID-19 before sending them to school or putting them on a bus.
- Staff must use the screening tool below each day before leaving home and sign an online register confirming that they have no COVID-related symptoms.

<https://sharedhealthmb.ca/covid19/screening-tool/> (English)

<https://covid19.soinscommunsmb.ca/covid19/outil-de-depistage/> (français)

- Staff and students in Grades 4 to 8 must wear a mask when unable to maintain a distance of 2 metres from one another. Students from Kindergarten to Grade 3 are not required to wear a mask at school. However, **ALL students (Kindergarten to Grade 8) and drivers must wear a mask on school buses**, as directed by the Province. **Please send a small, clean bag each day for safe storage of your child's mask during snacks, lunch and recess. The mask must be washed every day (i.e., hand-washed with soap and air-dried).**



(Please view this video with your children on how to wear a mask properly:

https://www.youtube.com/watch?time_continue=5&v=gvLA--hGU70.)



- We have learned that, for now, there will be one single bus route that will arrive at 8:50 a.m. and depart at 3:30 p.m.
 - You can find your child's pick up and drop off times in the parents portal (<https://pt.dsfm.mb.ca/public/home.html>)
- All DSFM schools will have staggered return dates (you should have received an email on Thursday September 2nd with the day your child will return to school):
 - Group A: will come to school on Tuesday, September 8
 - Group B: will come to school on Wednesday, September 9
 - Groups A and B: All students will be in school on September 10.
 - Kindergarten will have staggered entry dates for the entire month of September (Groups A and B).



- Students who walk, cycle or are driven to school are asked to arrive between 8:35 a.m. and 8:40 a.m. and go directly to the entrance for their cohort where they will line up.
- Upon arriving at school, please drop off your child and continue moving to keep traffic flowing. An adult will be there to greet and guide your child to the entrance for their cohort.
- Please pick up your child at the entrance assigned for their cohort between 3:30 p.m. and 3:40 p.m. (see next page).
- **The school will not provide supervision beyond those hours.**
- **The patrol program is suspended for now.**



- Access to the school will be limited.
 - Parents and visitors who want to meet with a staff member will have to make an appointment directly with that individual by phone or email.
 - Virtual meetings (TEAMS) are encouraged.
 - Parents and visitors who are required to enter the school will be screened **prior to entering** and asked to sign a register indicating that they have no COVID-related symptoms.
 - Parents and visitors must wash their hands and put on a mask before entering the school.
 - Parents and visitors will be required to maintain a distance of two (2) metres from other people inside the school at all times.
- The outside doors will be locked at all times.
 - Parents and visitors will need to call the school for access.

Traffic inside the school will be controlled, and leaving and entering the building will be kept to a strict minimum.

Instructions for drop-offs and entering the school

- Students walking, cycling or being dropped off **between 8:35 a.m. and 8:40 a.m.** will be greeted by one staff member per cohort and must use the following entrances according to their grade level while maintaining a distance of 2 metres (there will be markers on the ground to assist with distancing):

Watch for school buses!

It is illegal to pass or cross a school bus that has its yellow and red warning lights flashing!

The current maximum fine for such an offence in Manitoba has increased to **\$655.65** and the vehicle's registered owner receives demerit points on their record.

Entrance 1 (main entrance): Kindergarten and Grade 1
Entrance 2 (south entrance on Kenny): Grades 7 and 8
Entrance 3 (north schoolyard entrance): Grades 2, 5 and 6
Entrance 4 (south schoolyard entrance): Grades 3 and 4

- Daycare students will go directly to their respective classrooms **at 8:50 a.m.**, accompanied by their educators, while maintaining a distance of 2 metres from one another at all times.

Entering and exiting

- Students will enter and exit in cohorts*.
 - Cohorts* will have to maintain a distance of 4 metres from other cohorts.
 - Cohorts will have assigned entrances and exits:

*A **cohort** is a group of students from the same classroom who stay together for most of the school day.



- Entrance 1 (main entrance): Kindergarten and Grade 1
- Entrance 2 (south entrance on Kenny): Grades 7 and 8
- Entrance 3 (north schoolyard entrance): Grades 2, 5 and 6
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In the classroom

- Students will be assigned to a seat in their classroom at a distance of one (1) metre from one another.
- Spaces for students seated at a table will be marked with tape.
- There will be no mats for sitting.
- There will be no toys or libraries inside classrooms.
- Teachers will be able to move around the classroom to support students.
 - After 10 minutes of instruction or support at a distance of one metre, teachers will have to retreat to a distance of two (2) metres.
- Students will be grouped in cohorts* and will not join other groups, such as for music lessons.
 - When moving within the school, students must remain in their cohort and maintain a distance of one (1) metre from one another.
 - When students are no longer in cohort mode, a distance of two (2) metres must be maintained.
- Students and teachers must clean their hands with hand sanitizer when entering a bus, arriving at or leaving school (with supervision), after using the washroom, before and after eating, after sneezing or blowing their nose, after wiping their nose, if their hands are dirty, before preparing food, before and after breaks and recess, and when entering a classroom.
- A clipboard containing a register of adults (e.g., principals, aids, janitors, supply teachers, etc.) entering the classroom will be hung on each classroom door to keep track of their visits.

School supplies



- In addition to the school supplies that students are required to bring with them (based on the lists sent out in June), each student from Kindergarten to Grade 8 will receive a personalized bin from the DSFM. The bin will contain teaching tools, such as manipulatives for mathematics and small whiteboard, as well as any personal items that students keep in it.
- Students will no longer have access to lockers.
- Student lunches will be stored in their school bag, which will be hung on their chair. A reminder that there will be no access to microwave ovens. Please send along any necessary cutlery and try to send only containers that are easy to open. **It is important to minimize the number of people coming into contact with the children's food. We encourage you to get your children to practice opening food containers at home.**

Please refer to the list of class supplies sent to you in June.



School iPads, laptops and computers

- All these devices will be wiped with a disinfectant cloth by staff before and after each use.
- **A reminder that the use of personal devices is not permitted during school hours. They must remain in your child’s school bag all day (including recess and lunch hour).**



Recess and lunch



- The schoolyard will be divided into 7 different zones (one for each cohort), with 4 metres between each zone. Each zone will also have an adult supervisor to ensure student safety and physical distancing.
- Each zone will be marked with seals and paint.
- Only one cohort will be allowed in each zone at a time.
- A schedule will be prepared to ensure a rotation of cohorts in the various zones.
- A snack will be served 15 minutes before or after recess based on the teachers’ schedule.
- **Students will no longer have access to microwave ovens.**
- **The canteen, pizza dinners and milk program will be suspended for the time being.**



Morning recess



- **Kindergarten**
 - 10 a.m. - 10:30 a.m. in the main schoolyard (a schedule will be prepared to rotate the use of the play structures)
- **Grades 2, 4 and 5**
 - 10:30 a.m. - 11 a.m. in the main schoolyard (a schedule will be prepared to rotate the use of the different play areas [e.g. play structures, soccer field, etc.]
- **Grades 1, 3 and 6**
 - 11 a.m. - 11:30 a.m. in the main schoolyard (a schedule will be prepared to rotate the use of the different play areas [e.g. play structures, soccer field, etc.]
- **Grades 7 and 8**
 - To comply with the Department’s recommended timing, students in Grades 7 and 8 will not have morning recess but will have a snack during a morning break in their classroom.



Lunch and recess

- **Kindergarten**
 - Two of the three groups will have lunch in their respective classrooms between 12:45 p.m. and 1:15 p.m. while the other group is at recess. They will then switch places from 1:15 p.m. to 1:45 p.m. **Their recess will take place in the daycare centre yard.**
- **Grades 1, 3 and 6**
 - Students will eat lunch in their classrooms between 12:45 p.m. and 1:15 p.m. and go out for recess from 1:15 p.m. to 1:45 p.m. **Their recess will take place in the main schoolyard.**
- **Grades 2, 4 and 5**
 - Students will have recess from 12:45 p.m. to 1:15 p.m. and eat lunch in their classrooms from 1:15 p.m. to 1:45 p.m. **Their recess will take place in the main schoolyard.**
- **Grades 7 and 8**
 - Students will eat lunch from 12:45 p.m. to 1:15 p.m. in their respective classrooms and have recess from 1:15 p.m. to 1:45 p.m. For recess, they will have scheduled time in the gym, in class and in designated areas outside the school for fresh air (e.g., tables in front of the school, park, etc.)

Each cohort will have an equipment bin that will be disinfected by support staff after each recess.

Student water bottles

- To minimize morning traffic in the hallways, each student will be required to **fill their water bottle at home before coming to school and take it home after school.**
- Students will use the bottle filling station.
- All fountains will be turned off.



Cleaning of washrooms and classrooms

- Washrooms and classrooms will be cleaned **regularly** by janitors using a very detailed checklist based on the province's Public Health guidelines.
- Janitors will sign the register inside each washroom and classroom and indicate the time of cleaning.



Music lessons

- Music classes will be offered to all students from Kindergarten to Grade 8, in their respective cohorts.
- The classes will be taught in the students' homerooms.
- Wind instruments (e.g., wind ensemble) will not be used for the time being.
- If other instruments (e.g., percussion) are used, they will be disinfected between uses.
- Programming will follow Manitoba Public Health guidelines.



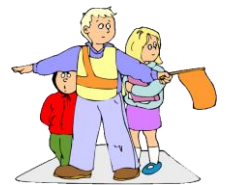
Physical education classes

- There will be physical education classes for all students from Kindergarten to Grade 8, in their respective cohorts.
- Classes will be held outdoors whenever possible.
- Programming will focus on individual physical activities and follow Manitoba Public Health guidelines.
- Any equipment used will be disinfected before and after each class.



Leadership programs

- Leadership activities, such as *anges du midi* (lunchtime helpers) and the patrol program, will be suspended for the time being to avoid mixing cohorts.



Elective courses

- Elective courses for students in Grades 7 and 8 will be suspended for now to avoid mixing cohorts and to maximize the in-class time available for remedial/refresher teaching.



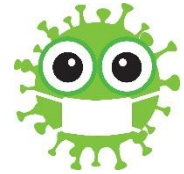
Extra-curricular activities and school outings



- Extracurricular activities will be suspended for the time being.
- School outings may take place provided that hosts can ensure student and staff safety at all times.

Outbreaks and contact tracing

- Students who come to school with symptoms of illness will be placed in isolation in a room that ensures a distance of 2 metres.
- The school will provide them with a mask unless the child has a health problem associated with using one.
- The school will immediately contact parents and guardians to pick up their child and will also ask them to contact Health Links at 204-788-8200 or 1-888-315-9257 or their family doctor.
- According to Manitoba Public Health recommendations, anyone (students or staff) who tests negative for COVID-19 must stay home until their symptoms have disappeared for 24 hours.
- In the event of a “confirmed case” in our school, all communications with parents will be handled by Manitoba Public Health.



Thank you for your continued support and understanding as we prepare to safely welcome your children for the 2020/21 school year.

This document will be updated as often as necessary and as required by the DSFM, the Minister of Education and Manitoba Public Health.



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